

SEP 12 2024

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

State of Texas
County of Panola

On this 13th day of August 2024, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Mr. Butch Marsalis gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Perot-Vance, Executive Director of the Panola County Chamber of Commerce reported on upcoming events and new businesses in the County.

2. **COMMISSIONER'S REPORTS:**

Commissioner David A. Cole asked that everyone be careful driving now that school is starting again.

3. **COUNTY JUDGE'S REPORT:**

Judge McLane also asked that citizens remember to drive carefully now that school is starting.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the resignation of Quade Davis as a Patrol Sergeant with the Panola County Sheriff's Department effective August 14, 2024.
- b. To record the employment of Trinity Baker as a Communications Officer with the Panola County Sheriff's Department effective July 30, 2024 at the rate of \$18.56 per hour.
- c. To record the employment of Alvin Anderson as an Operator with the Panola County Road and Bridge Department, Precinct #3 effective August 14, 2024 (upon successful completion of drug test and physical) at the rate of \$22.29 per hour.
- d. To record the employment of Karen Naylor as a Detention Officer with the Panola County Sheriff's Department effective August 2, 2024 at the rate of \$19.02 per hour plus uniform allowance.
- e. To record the employment of Lindsey Nagle as a Deputy Clerk in the Panola County Tax Office/Auto Registration Office effective August 12, 2024 (pending drug test and physical) at the starting salary of \$18.00 per hour.

ROAD & BRIDGE

- a. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the rights-of-way of Panola County Roads #172, #1721 and #182 (Ragley Road).
- b. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the rights-of-way of Panola County Roads #167 and #171.
- c. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the rights-of-way of Panola County Roads #168, #170 and #1701.
- d. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the rights-of-way of Panola County Roads #1641 and #173.
- e. To accept and record a donation of \$19,536.00 from TGNR East Texas for use by the Panola County Road and Bridge Department, Precinct #3 for Panola County Road #336.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of July 2024.

- b. To record a copy of the Panola County Community Supervision and Corrections Department's Minutes of Meeting held February 28, 2024 and to record written statement containing the date, time and place said adjustments, documents and budgets will be considered for approval and recording.
- c. To record a copy of Panola County Juvenile Probation Department written statement containing the date, time and place said adjustments, documents and budgets will be considered for approval and recording.
- d. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff James Kerby.
- e. To record CDL Reimbursement Agreement between Panola County Road and Bridge Department employee Andy Tate and Panola County.
- f. To authorize the County Auditor to advertise for sealed bids for road construction at Bobcat Trail and Williams Street for Panola County Road and Bridge Department, Precinct #4. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened September 10, 2024 at 9:00 AM.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Civil Secretary Hannah Colle; PCSD Training Coordinator Travis Curry; PCSD Administrative Clerks Karen England and Leigh Welk; PCSD Communications Officers Valerie Bailey, Karlee Cohorst, Ashley Esquivel, Katlyn Gillie, Marissa Harrison, Natalie Hogg and Kaylee Sparks; PCSD Civil Deputy/Communications Officer Shakami Manning; PCSD Detention Officers Chelsi E. Bullock, Katelyn Burgess, Wesley Cabra, David Gunner Castleberry, Marinna Collins, Isaiah Daniels, Angel DeLaCruz-Roman, Takoda Dugger, John "Sean" Howard, Christina Lyles, Drake Murry, Karen Naylor, Dewayne Stewart, Jeremy Wagstaff and Joyce Wilder; PCSD Detention Corporal Lane Wilson; PCSD Patrol Sergeants Quade Davis, Stephen Gillie, Chris Hansen and Calahan Malone; PCSD Patrol Deputies Haley Baker, Hunter Gray, Madison Hudnall, Brenton Humphries, Hunter Hutto, James Kerby, Jesus Martinez, James McBrayer, Matthew Mitchell, Richard Mojica, Justin Williams and Travis Wilson; PCSD CID Investigators Chadd Gray, James Jablon, Josh Nagle, Andrew Nixon and Randy Payne; PCSD Captain Adam Jones; PCSD Lieutenant Chris Welk; PSCD CID Lieutenant James Ferris; Panola County Chief Deputy Treasurer Abby Booker; Panola County Deputy Constable Precincts #2 and #3 Jeremy Nagle; Panola County Constable, Precincts

#1 and #4 Jeff Ivy; PCSD Communications Officer Trinity Baker; Panola County Bailiff Gregory Almeida; Panola County Courthouse Security/Bailiff Tabitha Martinez; PCSD Corporal Detention Officer Madison Sandobal; PCSD Chief Deputy David Gray; PCSD Deputy Chris Adams; PCSD Reserve Deputies Shelbye Almeida, Heather Green, David Johnson and Steve Tiller; and Panola County First Assistant Auditor Robyn Klysen.

Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Barbara Nitis, Public Information Officer with the Office of Disaster Recovery, U. S. Small Business Administration presented information on funding available for recovery and repairs resulting from recent severe storms, straight-line winds, tornadoes and flooding in our area.
8. Following a public hearing, Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt the Panola County Clerk Records Archive, Preservation and Restoration Plan pursuant to Local Government Code 118.025. The motion carried unanimously. SEE NOTICE OF HEARING AND PLAN ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve an estimate from Skypine Roofing for silicone roofing for the Sammy Brown Library. The motion carried unanimously. SEE ESTIMATE ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to table until the next session of Commissioners' Court, to be held August 27, 2024, an award of bid for repairs and hangar replacements at Panola County Airport – Sharpe Field. The motion carried unanimously.
11. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to receive the No New Revenue Tax Rate, Voters Approved Tax Rate and De

Minimis Tax Rate Schedules from Tax Assessor-Collector Holly Gibbs. The motion carried unanimously. SEE SCHEDULES ATTACHED.

12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to set the Budget Hearing for fiscal year 2025 on August 27, 2024 at 9:00 AM, to set the adoption of the Budget at the conclusion of the Budget Hearing, and record publication in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Sections 111.007). The motion carried unanimously. SEE LEGAL NOTICE ATTACHED.
13. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to record the published proposed salaries and allowances of Panola County Elected Officials as set out in the Proposed Budget for Fiscal Year 2025 and to set the adoption of such salaries on August 27, 2024 after adoption of the Budget for Fiscal Year 2024 in accordance with the requirements of law and regulations applicable thereto (Local Government Code, Section 152.013). The motion carried unanimously. SEE REVISED LEGAL NOTICE ATTACHED.
14. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve the form for bids solicited for the purchase of items of food for the Panola County Detention Center. The motion carried unanimously. SEE FOOD BID SHEET ATTACHED.
15. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve a Budget for Title IV-E County Child Welfare Services Contract between the Texas Department of Family and Protective Services and Panola County, and to approve FFATA Certifications. The motion carried unanimously. SEE INFORMATION ATTACHED.
16. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to re-appoint Sidney Burns to another two-year term on the Community Healthcore Board of Trustees with said term commencing September 1, 2024 and ending August 31, 2026. The motion carried unanimously. SEE APPOINTMENT ATTACHED.
17. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an engagement letter from Rachael Payne, CPA, PLLC for the Criminal District Attorney's Chapter 59 Asset Forfeiture Report for the year ended August 31, 2024. The motion carried unanimously. SEE ENGAGEMENT LETTER ATTACHED.
18. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve an engagement letter from Rachael Payne, CPA, PLLC for the Panola County Sheriff's Department's and Panola County Constables' Offices Proceeds of Criminal Asset Chapter 59 Forfeiture Reports for the year ended December 31, 2024. The motion carried unanimously. SEE ENGAGEMENT LETTER ATTACHED.

19. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to accept a total loss settlement offer for a 2021 Caterpillar reclaimer, VIN 03RR00194 in the amount of \$70,250.00 and to authorize the County Auditor to transfer title to Texas Association of Counties (TAC). The motion carried unanimously. SEE OFFER LETTER ATTACHED.
20. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to declare a 2008 John Deere 310 SJ Backhoe, unit #806, S/N #T0310SJ165857 as surplus property for the Panola County Road and Bridge Department, Precinct #1. The motion carried unanimously. SEE REQUEST ATTACHED.
21. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to place a 2009 John Deere 310SJ backhoe, S/N #T0310SJ173065, unit #901 for Panola County Road and Bridge Department, Precinct #2 back into service (the equipment was declared surplus on May 21, 2024) and transfer said equipment to Panola County Road and Bridge, Precinct #1. The motion carried unanimously. SEE REQUEST ATTACHED.
22. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve the transfer of a 1999 Broce Power Broom, unit #5776, S/N #89626 from Panola County Road and Bridge, Precinct #1 to Panola County Road and Bridge, Precinct #2. The motion carried unanimously. SEE REQUEST ATTACHED.
23. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to declare a 1998 John Deere 650G dozer, unit #5713, S/N T0650GW831417 as surplus property for Panola County Road and Bridge Department, Precinct #3. The motion carried unanimously. SEE REQUEST ATTACHED.
24. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve a quote from United Ag & Turf for the purchase of a 2024 Kuhn EL 122-250 tiller for use by the Panola County Road and Bridge Department, Precinct #3. The motion carried unanimously. SEE QUOTE ATTACHED.
25. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve Sourcewell Contract #082923-DAC from United Ag & Turf for the purchase of a John Deere 6130M cab tractor with a 620R standard farm loader for use by Panola County Road and Bridge Department, Precinct #3. The motion carried unanimously. SEE QUOTE ATTACHED.
26. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve 2024 Budget Amendment No. 12. The motion carried unanimously. SEE BUDGET AMENDMENT ATTACHED.

27. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve a new Verizon cell phone line for use by the Panola County Sheriff's Department. The motion carried unanimously. SEE REQUEST ATTACHED.
28. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an estimate from Schumacher Construction Services, LLC to change out plumbing fixtures for the Panola County Courthouse (pending Tips contract #24010402 approval). The motion carried unanimously. SEE QUOTE ATTACHED.
29. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from the Texas Association of Counties Health and Employee Benefits Pool (TAC HEBP) for basic dental coverage for Panola County employees. The motion carried unanimously. SEE QUOTE ATTACHED.
30. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve an amendment to the SAAS (including data export, single vendor, and professional services) between Tyler Technologies and Panola County. The motion carried unanimously. SEE INFORMATION ATTACHED.

The meeting adjourned at 9:21 AM.

Dated this 13th day of August 2024.

Rodger G. McLane

Rodger G. McLane, County Judge

SEP 10 2024

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the authorized proceedings of Commissioners' Court held on August 13, 2024.

Bobbie Davis

Bobbie Davis, County Clerk



9/10/24

Date